Table-Format

|  |  |
| --- | --- |
| **Use Case** | < the name is the goal as a short active verb phrase> |
| **Goal in Context** | <a longer statement of the goal in context if needed> |
| **Scope & Level** | <what system is being considered black box under design>  <one of : Summary, Primary Task, Subfunction> |
| **Preconditions** | <what we expect is already the state of the world> |
| **Success End**  **Condition** | <the state of the world upon successful completion> |
| **Failed End Condition** | <the state of the world if goal abandoned> |
| **Primary,**  **Secondary Actors** | <a role name or description for the primary actor>.  <other systems relied upon to accomplish use case> |
| **Trigger** | <the action upon the system that starts the use case> |

|  |  |  |
| --- | --- | --- |
| **Main Success Scenario**  **Description** | **Step** | **Action** |
|  | 1 | <put here the steps of the scenario  from trigger to goal delivery, and any cleanup after> |
|  | 2 | <...> |
|  | 3 | <...> |
| **Extensions** | **Step** | **Branching Action** |
|  | 1.a | <condition causing branching in Step 1>  <action [or name of sub.use case]> |
|  | 1.b | <next action in this extension> |
| **Sub-Variations** | **Step** | **Branching Action** |
|  | 1 | <list of variations> |

|  |  |
| --- | --- |
| **Related Information** | <Use case name> |
| **Priority:** | <how critical to your system / organization> |
| **Performance Target:** | <the amount of time this use case should take> |
| **Frequency** | <how often it is expected to happen> |
| **Channels to actors** | <e.g. interactive, static files, database, timeouts> |
| **OPEN ISSUES** | <list of issues awaiting decision affecting this use case > |
| **Due Date** | <date or release needed> |
| **...any other**  **management**  **information...** | <...as needed> |
| **Superordinates** | <optional, name of use case(s) that includes this one> |
| **Subordinates** | <optional, tools,  links to sub-usecases> |

Bullet-Point- Format

**Use Case:** <number> <the name should be the goal as a short active verb phrase>

**CHARACTERISTIC INFORMATION**

**Goal in Context:** <a longer statement of the goal, if needed>

**Scope:** <what system is being considered black-box under design>

**Level**: <one of: Summary, Primary task, Subfunction>

**Preconditions**: <what we expect is already the state of the world>

**Success End Condition:** <the state of the world upon successful completion>

**Failed End Condition:** <the state of the world if goal abandoned>

**Primary Actor:** <a role name for the primary actor, or description>

**Trigger:** <the action upon the system that starts the use case, may be time event>

----------------------------------------

**MAIN SUCCESS SCENARIO**

<put here the steps of the scenario from trigger to goal delivery, and any cleanup after>

<step #> <action description>

----------------------

**EXTENSIONS**

<put here there extensions, one at a time, each refering to the step of the main scenario>

<step altered> <condition> : <action or sub.use case>

<step altered> <condition> : <action or sub.use case>

--------------------

**SUB-VARIATIONS**

<put here the sub-variations that will cause eventual bifurcation in the scenario>

<step or variation # > <list of sub-variations>

<step or variation # > <list of sub-variations>

----------------------

**RELATED INFORMATION (optional)**

**Priority:** <how critical to your system / organization>

**Performance Target:** <the amount of time this use case should take>

**Frequency**: <how often it is expected to happen>

**Superordinate Use Case**: <optional, name of use case that includes this one>

**Subordinate Use Cases**: <optional, depending on tools, links to sub.use cases>

**Channel to primary actor**: <e.g. interactive, static files, database>

**Secondary Actors:** <list of other systems needed to accomplish use case>

**Channel to Secondary Actors:** <e.g. interactive, static, file, database, timeout>

----------------------------

**OPEN ISSUES** (optional)

<list of issues about this use cases awaiting decisions>

---------------------------

**SCHEDULE**

**Due Date:** <date or release of deployment>

...any other schedule / staffing information you need...